



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
OIL AND GAS MANAGEMENT PROGRAM

Application for Transfer of Well Permit or Registration

INSTRUCTIONS

GENERAL

Use Page 1 for the first 15 wells; and the continued page to list additional wells. Clearly number each page at the bottom left, for example, as "Page 3 of 7". On Page 1 under the page number, clearly type or print the number of wells included in this application for transfer. Applications with pages not clearly numbered or lacking a total count of wells may be delayed.

BONDING THE WELLS

The new operator's bond must be in effect before the transfer will be approved for wells that must be bonded. Wells drilled before April 18, 1985 (the effective date of the Oil and Gas Act) are exempt from bonding requirements.

A new owner or operator who is acquiring only bond-exempt wells must complete and send in an Operator's General Information Form (5500-FM-OG0099) along with the application for transfer form. No bond documents would be required.

A new well owner or operator who must post a bond must submit appropriate bond documents for approval, along with an Oil and Gas Operator's General Information Form (5500-FM-OG0099) and the Application for Transfer of Well Permit or Registration.

An operator with an approved bond on file with the Department must submit a transfer form and a Bond Exhibit A form (5500-FM-OGO0042) listing the wells that are required to be bonded (that is, those drilled after April 17, 1985).

The operator's name on bond documents must be exactly the same as it appears on this transfer form.

REMINDERS

A well owner or operator is required by law to notify DEP in writing within 30 days of acquiring an oil or gas well by purchase or other conveyance (see 25 Pa. Code §78.14(a)). The transferor (old operator) is held liable for the wells until DEP approves the transfer of responsibility.

SIGNATURES

The new operator or authorized agent must sign the transfer form. The former operator should sign the form to indicate consent to the transfer, except where the former operator is unavailable or incapable. If it is not possible for the former operator (or agent, attorney, or executor) to sign the application, the new operator's signature will be sufficient. In that case, please submit a statement explaining why the former operator is unavailable to sign the form.

If the well operator is an individual, either doing business in his own name or under a fictitious name (registered or not), he must sign his own name.

Individuals in joint ownership must authorize one person to sign on behalf of all, or all joint owners must sign this form. Attach the authorizing resolution.

Unincorporated business entities using a fictitious business name must have the name registered with the Pennsylvania Department of State. Only individuals duly authorized by the owners of such a business may sign this transfer form.

If the well operator is a partnership, the transfer form must be signed by all partners or an authorized general partner. Attach the authorizing resolution. Use additional blank paper for signatures if needed.

If the well operator is a corporation, the transfer must be signed by an authorized corporate officer. Attach the authorizing resolution.

A well operator may empower a person by specific power-of-attorney to sign on behalf of the operator. The signature of that person on file with the Department is acceptable.

Names and titles must be printed or typed under each signature. Words crossed-out and other corrections must be initialed and dated by all parties signing this form.

NOTICE

Approval by DEP of an application to transfer a well permit or registration does not confer property rights. The Department's approval only recognizes the transfer of authority under the Oil and Gas Act to operate the well and the responsibility for plugging the well upon abandonment.

Send your completed form with all related attachments to the proper DEP regional office. If you have any questions or need more forms or information, contact the bond clerk in the regional office.

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NW Regional Office – Oil & Gas
230 Chestnut Street
Meadville, PA 16335-3481
Phone: 814-332-6860
Fax: 814-332-6121

Dept. of Environmental Protection
SW Regional Office – Oil & Gas
400 Waterfront Drive
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